

PGI PART 53 - FORMS

PGI SUBPART 53.90 - FORMATS AND TEMPLATES

PGI 53.9000 Controlled Unclassified Information (CUI) Marking.

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(Added January 11, 2022 in accordance with through PROCLTR 2022-03)

PGI 53.9000 Controlled Unclassified Information (CUI) Marking.

(a) The originator of a communication or documentation is responsible for determining, at the time of creation, whether information in a communication or documentation falls into a CUI category.

Controlled by: [Name of DoD Component determining that the information is CUI] *(This should normally be DLA and MSC name. Omit this if using memo with DLA or DLA procuring organization letterhead.)*

Controlled by: [Name of Office making the CUI determination] *(This is typically the procuring organization sublevel/branch name or code.)*

CUI Category: [List category or categories of CUI] *(The most common categories are General Procurement, Source Selection, and Privacy; however, others may apply (e.g., General Proprietary Business Information, Legal Privilege.). Documents marked for the CUI Category - Source Selection still require markings IAW FAR 3.104-4(c). The top and bottom of each page must also be marked "Source Selection Information - See FAR 2.101 and 3.104".)*

Distribution/Dissemination Control: [Include Limited Dissemination Control of who can view the document] *(In most cases use "FED ONLY" for internal documents and emails. Use "FEDCON" for emails and other correspondence with contractors. The CUI Limited Dissemination Controls list in DLAI 5200.48 includes all available options.)*

POC: [Email address or phone number of document originator]

(b) Contracting Officers may access the following resources and training material for additional guidance:

(1) DoDI 5200.48 Controlled Unclassified Information (CUI)

(<https://dlamil.dps.mil/sites/Intelligence/PublishingImages/cui/DoDI%205200.48%20-%20Controlled%20Unclassified%20Information%20%28CUI%29%20%28002%29.pdf>).

(2) DLAI 5200.48, Controlled Unclassified Information (CUI)

(<https://dlamil.dps.mil/sites/Intelligence/Shared%20Documents/DLAI%205200.48%20CUI.pdf>).

(3) DLA Intelligence CUI Resources (<https://dlamil.dps.mil/sites/Intelligence/cui>).

(4) CUI Categories | National Archives

(<https://www.bing.com/search?q=categories%3A+https%3A%2F%2Fwww.archives.gov%2Fcui%2Fr%2Fcategorylist&src=IE-SearchBox&FORM=IESR3N>)

(5) DoD CUI Training (PowerPoint)

(<https://www.dodcui.mil/Portals/109/Documents/Training%20Docs/21-S-0588%20cleared%20CUI%20Awareness%20Training%20Nov%202020.pdf?ver=eOMZuMPrdLXcnhS6egUe2w%3d%3d>)(see pages 21 through 24 for examples of markings).