

# 1.704 Content.

Each D&F *shall* set forth enough facts and circumstances to clearly and convincingly justify the specific determination made. As a minimum, each D&F *shall* include, in the prescribed agency format, the following information:

- (a) Identification of the agency and of the *contracting activity* and specific identification of the document as a "*Determination and Findings*."
- (b) Nature and/or description of the action being approved.
- (c) Citation of the appropriate statute and/or regulation upon which the D&F is based.
- (d) Findings that detail the particular circumstances, facts, or reasoning essential to support the determination. Necessary supporting documentation *shall* be obtained from appropriate requirements and technical personnel.
- (e) A determination, based on the findings, that the proposed action is justified under the applicable statute or regulation.
- (f) Expiration date of the D&F, if required (see [1.706](#)).
- (g) The *signature* of the official authorized to sign the D&F (see [1.707](#)) and the date signed.

**Parent topic:** [Subpart 1.7 - Determinations and Findings](#)