

## 24.302 Contract clause.

(a) The *contracting officer shall* insert the clause at FAR [52.224-3](#), Privacy Training, in *solicitations* and contracts when, on behalf of the agency, contractor employees will-

(1) Have access to a system of records;

(2) Create, collect, use, process, store, maintain, disseminate, disclose, dispose, or otherwise handle personally identifiable information; or

(3) Design, develop, maintain, or operate a system of records.

(b) When an agency specifies that only its agency-provided training is acceptable, use the clause with its *Alternate I*.

**Parent topic:** [Subpart 24.3 - Privacy Training](#)