

# **5604.804-2 Closeout of the Contracting Office Files if another Office Administers the Contract.**

*(Revised October 2014)*

Contracting officers must obtain all the proper closeout documentation from both the administering and paying offices per [PGI 204.804-2](#) within the time parameters established in [FAR 4.804-1](#). Upon receipt of the required documentation from the coordinating offices, the Contracting Officer must complete the actions required by [FAR 4.804-2](#).

**Parent topic:** [5604.804 Closeout of Contract Files](#).