

# 1.603-3-90 Micro-purchase contracting authority.

(a) Holders of a Government Purchase Card (GPC) have authority to make micro-purchases. DLA's GPC policies and procedures are provided in DLAM 5025.07, Government Purchase Card (GPC) Program ([https://issue-p.dla.mil/Published\\_Issuances/Government%20Purchase%20Card%20Program%20\(GPC\).pdf](https://issue-p.dla.mil/Published_Issuances/Government%20Purchase%20Card%20Program%20(GPC).pdf)). The Sub Process Owner will upload written appointments of GPC holders in Document Automated Content Services-Records Management (DACS-RM) (<https://www.private.dacs.dla.mil/dacsrn/cs?func=llworkspace>). (DACS-RM training and access are required.)

(b) The HCA may issue written designations of authority to make micro-purchases by means other than the GPC to individuals who have completed CON 237, Simplified Acquisition Procedures. The Sub Process Owner will upload written designations in Document Automated Content Services-Records Management (DACS-RM) (<https://www.private.dacs.dla.mil/dacsrn/cs?func=llworkspace>). (DACS-RM training and access are required.)

**Parent topic:** SUBPART 1.6 - CAREER DEVELOPMENT, CONTRACTING AUTHORITY AND RESPONSIBILITIES