

# Subpart 513.1 - Procedures

**Parent topic:** [Part 513 - Simplified Acquisition Procedures](#)

## 513.101 General.

See [subpart 504.70](#) for guidance on identifying and mitigating supply chain risks.

## 513.106 [Reserved]

### 513.106-1 Soliciting competition.

(a) *Usage.* The term “urgency”, as used in FAR 13.106-1, includes situations which, if not corrected immediately, will result in unnecessary expenditure of funds, property damage, personal injury, or interruption of agency functions.

### 513.106-3 Award and documentation.

*File documentation and retention.* Contracting officers may use [GSA Form 2010](#), Small Purchase Tabulation Source List/Abstract, to document written and oral quotations. If a lower-priced offer was not evaluated, the contracting officer should document the basis for its rejection, *e.g.*, offeror is debarred or suspended, offer is not responsive to the requirement, offer is a large business (and the acquisition is set aside).