

## 519.705-3 Preparing the solicitation.

(a) Model subcontracting plan. Contracting officers are encouraged to include GSA's Model Subcontracting Plans, available on the OSDBU subcontracting page at <https://insite.gsa.gov/subcontracting>, in solicitations to facilitate preparation of subcontracting plans.

(b) Subcontracting goals. Contracting officers shall not tell offerors what a contract's subcontracting goals should be. The contracting officer may share historical data, Government-wide statutory goals or GSA's agency goals as a guide to industry. However, a contract's subcontracting goals must reflect maximum practicable opportunities for the acquisition as required by FAR [19.702](#).

(c) Small business consideration. For a negotiated acquisition, if the contracting officer believes that the acquisition provides substantial subcontracting opportunities, the contracting officer should consider including a small business participation evaluation factor (see [515.304](#)). The contracting officer may consult with the GSA SBTA to obtain any needed assistance with developing small business participation evaluation criteria.

(d) Any solicitation requiring a subcontracting plan must be reviewed internally by the appropriate GSA SBTA prior to submission to the SBA PCR, as required by FAR [19.705-3](#). Additionally, COs are reminded that the GSA SBTA will coordinate communications with SBA and will submit the solicitation to the SBA PCR, in accordance with [subpart 519.4](#). A reasonable timeframe for GSA SBTA and SBA PCR review is typically 10 business days combined.

**Parent topic:** [519.705 Responsibilities of the contracting officer under the subcontracting assistance program.](#)