

# 5815.606 Agency Procedures

(a) Unless the contractor specifies within the proposal; no reproduction of material is allowed beyond the copies needed for PS22, Contract Operations Branch, contracting officer, technical and legal reviews. All copies shall be properly disposed (shredding hard copies, permanently deleting electronic copies). PS22 shall maintain an electronic copy of the proposal with the PSD decision authority's letter.

(b) PS22, Contract Operations Branch is the agency point of contact to coordinate the receipt and handling of unsolicited proposals.

**Parent topic:** SUBPART 5815.6 - UNSOLICITED PROPOSALS