

PART 5837 - SERVICE CONTRACTING

Revised: April 2024

SUBPART 5837.1 - SERVICE CONTRACTS--GENERAL

5837.104 Personal Services Contracts

5837.170-2 Approval Requirements

SUBPART 5837.1 - SERVICE CONTRACTS--GENERAL

5837.104 Personal Services Contracts

(b)(i) The approval authority is the HCA. Legal counsel, CoCO, and HCO coordination is required.

5837.170-2 Approval Requirements

(a) *Acquisition of services through a contract or task order that is not performance based.*

(1) For acquisitions at or below \$50 million, obtain the review and approval of the CoCO.

(2) For acquisitions over \$50 million up to \$100 million, obtain the review and approval of the HCO.

(3) For acquisitions exceeding \$100 million, obtain the review and approval of the Senior Procurement Executive (SPE).

(S-90) For each acquisition that is non-performance based, the contracting officer shall prepare a D&F for approval in accordance with paragraph DARS 5837.170-2(a). The D&F must be approved prior to release of the solicitation.

(S-91) The review and approval thresholds are based upon the total estimated cost of the acquisition.

(S-92) Technical and requirements personnel are responsible for providing accurate and complete data to the contracting officer to support their recommendation for other than a performance based acquisition.